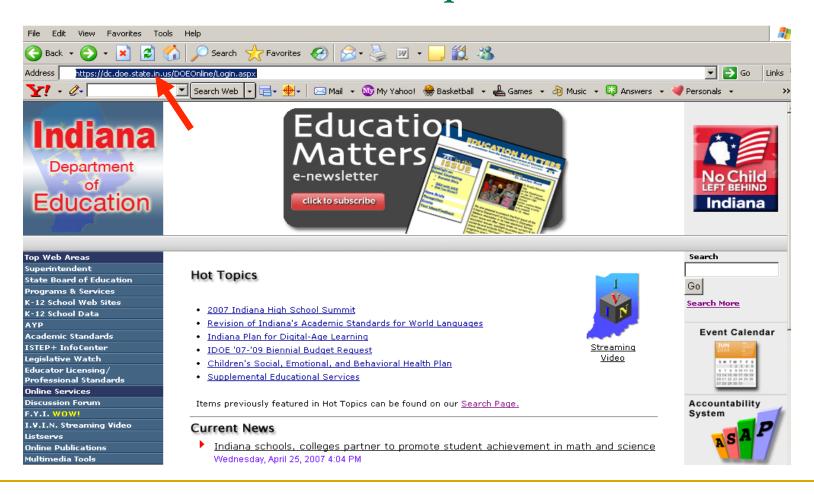
## Completing the CRU Online Application Form

Instructions for CRU Applicants

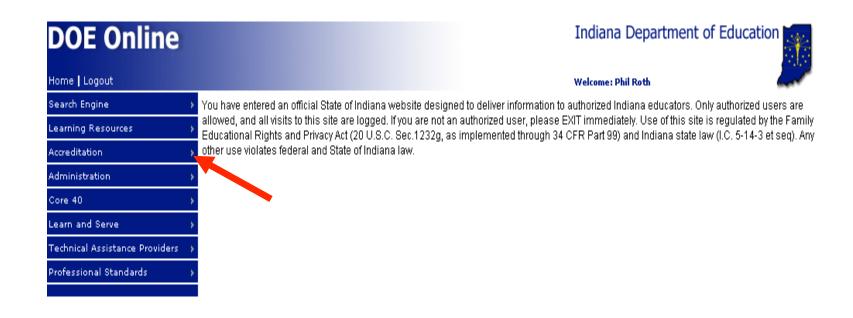
# Go to the CRU Online site by entering <a href="https://dc.doe.state.in.us/DOEOnline/Login.aspx">https://dc.doe.state.in.us/DOEOnline/Login.aspx</a> in the address bar at the top of the screen.



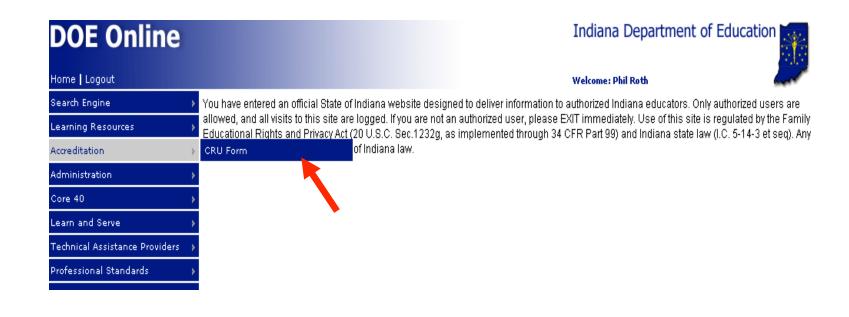
## Enter User ID and Password. Then click "Login."



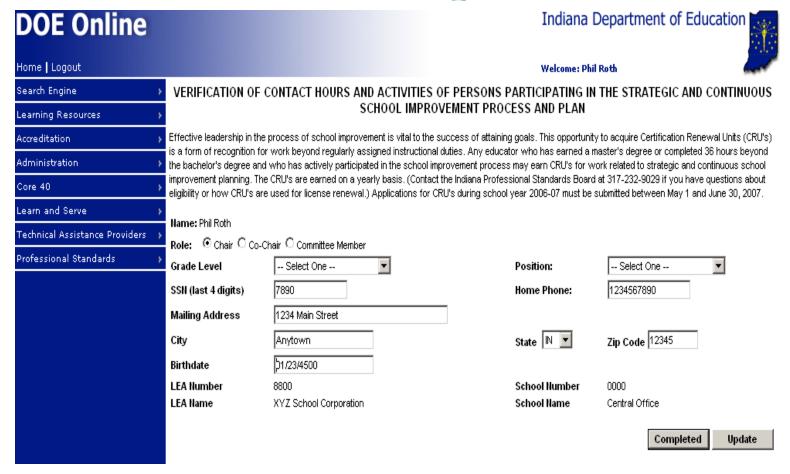
#### Click on "Accreditation" on the Left Hand Sidebar.



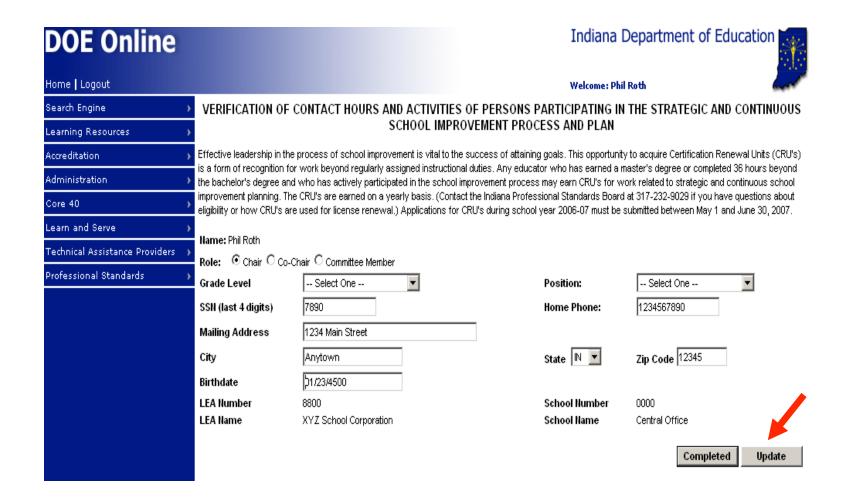
#### Scroll to the right and click on "CRU Form."



## Enter information requested in each box. (See example below.)



### Click "Update."



## Follow the Instructions for Entering Work Hours and Information in Each Text Box.

Please respond to as many activities as apply to your role in the strategic and continuous school improvement process in your building.

NOTE: The form will be auto saved after each section. Upon completion, click on the 'Completed' button to mark your CRU form as completed.

Please print a copy of this page for your records before you mark it 'COMPLETE'.

#### WORK HOURS PLAN THE LOCAL SCHOOL IMPROVEMENT PROCESS: Discuss what you did, specifically, to plan the local school improvement process, including creating committees, enlisting participants, and setting agendas, timelines, calendars, and so forth. Click here to edit your information for the above activity. GUIDE PEERS THROUGH PHASES OF THE SCHOOL IMPROVEMENT PROCESS: Discuss what you did, specifically, to guide peers through the local school improvement process. INCLUDING explaining the process, guiding discussions, and encouraging thoughtful work. Click here to edit your information for the above activity. ANALYZE DATA RELATED TO CURRENT STUDENT PERFORMANCE: Discuss what you did, specifically, to analyze data related to current student performance, including specific data you analyzed, what you learned form such analysis, and how your plan may have changed Click here to edit your information for the above activity. SET STUDENT ACHIEVEMENT OBJECTIVES AND/OR GOALS: Discuss some specific things you did to set student achievement objectives and/or goals-e.g., from data analysis and discussions. Click here to edit your information for the above activity. RESEARCH CURRENT LITERATURE RELATED TO BEST PRACTICES: Discuss some specific sources of professional literature, INCLUDING what you learned from such readings and how what you learned affected development/revision of your school improvement plan. Click here to edit your information for the above activity. ASSIST IN WRITING/REVISING THE SCHOOL IMPROVEMENT PLAN: Discuss what you did, specifically, to assist in writing/revising the school improvement plan. Click here to edit your information for the above activity. FACILITATE SUBMITTAL OF PLAN IN A TIMELY FASHION: Discuss what you did, specifically, to facilitate submittal of the school improvement plan in a timely fashion, including typing, proofreading, editing, copying, presenting the complete plan to various audiences, and getting the plan to the appropriate individuals on time. Click here to edit your information for the above activity. Total Hours: 0 Total CRUs: 0

Completed

Update

### Review complete text for each area by clicking

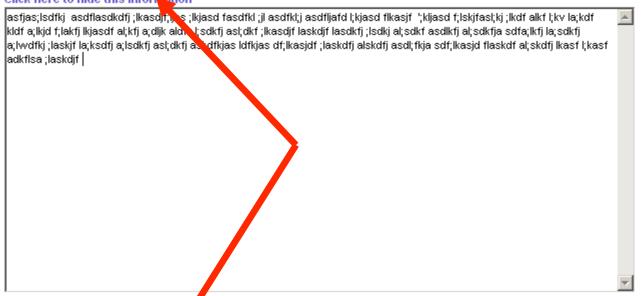
"Click here to edit your information for the above activity."

#### WORK HOURS



PLAN THE LOCAL SCHOOL IMPROVEMENT PROCESS: Discuss what you did, specifically, to plan the local school improvement process, including creating committees, enlisting participants, and setting agendas, timelines, calendars, and so forth.

Click here to hide this information





GUIDE PEERS THROUGH PHASES OF THE SCHOOL IMPROVEMENT PROCESS: Discuss what you did, specifically, to guide peers through the local school improvement process, including explaining the process, guiding discussions, and encouraging thoughtful work.

Click here to edit your information for the above activity.

### If you are not finished, click "Update."

#### WORK HOURS PLAN THE LOCAL SCHOOL IMPROVEMENT PROCESS: Discuss what you did, specifically, to plan the local school improvement process, including creating committees, enlisting participants, and setting agendas, timelines, calendars, and so forth. Click here to edit your information for the above activity. GUIDE PEERS THROUGH PHASES OF THE SCHOOL IMPROVEMENT PROCESS: Discuss what you did, specifically, to guide peers through the local school improvement process, INCLUDING explaining the process, guiding discussions, and encouraging thoughtful work. Click here to edit your information for the above activity. ANALYZE DATA RELATED TO CURRENT STUDENT PERFORMANCE: Discuss what you did, specifically, to analyze data related to current student performance, including specific data you analyzed, what you learned form such analysis, and how your plan may have changed Click here to edit your information for the above activity. SET STUDENT ACHIEVEMENT OBJECTIVES AND/OR GOALS: Discuss some specific things you did to set student achievement objectives 16 and/or goals—e.g., from data analysis and discussions. Click here to edit your information for the above activity. RESEARCH CURRENT LITERATURE RELATED TO BEST PRACTICES: Discuss some specific sources of professional literature, INCLUDING what you learned from such readings and how what you learned affected development/revision of your school improvement plan. Click here to edit your information for the above activity. ASSIST IN WRITING/REVISING THE SCHOOL IMPROVEMENT PLAN: Discuss what you did, specifically, to assist in writing/revising the 20 school improvement plan. Click here to edit your information for the above activity. FACILITATE SUBMITTAL OF PLAN IN A TIMELY FASHION: Discuss what you did, specifically, to facilitate submittal of the school improvement plan in a timely fashion, including typing, proofreading, editing, copying, presenting the complete plan to various audiences, and getting the plan to the appropriate individuals on time. Click here to edit your information for the above activity. Total Hours: 151 Total CRUs: 75

Completed

Record auto saved

Update

### When finished, click "Completed."

#### WORK HOURS PLAN THE LOCAL SCHOOL IMPROVEMENT PROCESS: Discuss what you did, specifically, to plan the local school improvement process, including creating committees, enlisting participants, and setting agendas, timelines, calendars, and so forth. Click here to edit your information for the above activity. GUIDE PEERS THROUGH PHASES OF THE SCHOOL IMPROVEMENT PROCESS: Discuss what you did, specifically, to guide peers through 25 the local school improvement process, INCLUDING explaining the process, guiding discussions, and encouraging thoughtful work. Click here to edit your information for the above activity. ANALYZE DATA RELATED TO CURRENT STUDENT PERFORMANCE: Discuss what you did, specifically, to analyze data related to current student performance, including specific data you analyzed, what you learned form such analysis, and how your plan may have changed Click here to edit your information for the above activity. SET STUDENT ACHIEVEMENT OBJECTIVES AND/OR GOALS: Discuss some specific things you did to set student achievement objectives 16 and/or goals—e.g., from data analysis and discussions. Click here to edit your information for the above activity. RESEARCH CURRENT LITERATURE RELATED TO BEST PRACTICES: Discuss some specific sources of professional literature, INCLUDING 35 what you learned from such readings and how what you learned affected development/revision of your school improvement plan. Click here to edit your information for the above activity. ASSIST IN WRITING/REVISING THE SCHOOL IMPROVEMENT PLAN: Discuss what you did, specifically, to assist in writing/revising the 20 school improvement plan. Click here to edit your information for the above activity. FACILITATE SUBMITTAL OF PLAN IN A TIMELY FASHION: Discuss what you did, specifically, to facilitate submittal of the school improvement plan in a timely fashion, including typing, proofreading, editing, copying, presenting the complete plan to various audiences, and getting the plan to the appropriate individuals on time. Click here to edit your information for the above activity. Total Hours: 151 Total CRUs: 75 Completed Update

Record auto saved

## Ask your supervisor to "Verify" your application and submit it.

#### WORK HOURS

10

PLAN THE LOCAL SCHOOL IMPROVEMENT PROCESS: Discuss what you did, specifically, to plan the local school improvement process, including creating committees, enlisting participants, and setting agendas, timelines, calendars, and so forth.

Click here to edit your information for the above activity.

GUIDE PEERS THROUGH PHASES OF THE SCHOOL IMPROVEMENT PROCESS: Discuss what you did, specifically, to guide peers through the local school improvement process, INCLUDING explaining the process, guiding discussions, and encouraging thoughtful work.

Click here to edit your information for the above activity.

ANALYZE DATA RELATED TO CURRENT STUDENT PERFORMANCE: Discuss what you did, specifically, to analyze data related to current student performance, including specific data you analyzed, what you learned form such analysis, and how your plan may have changed as a result.

Click here to edit your information for the above activity.

SET STUDENT ACHIEVEMENT OBJECTIVES AND/OR GOALS: Discuss some specific things you did to set student achievement objectives and/or goals—e.g., from data analysis and discussions.

Click here to edit your information for the above activity.

RESEARCH CURRENT LITERATURE RELATED TO BEST PRACTICES: Discuss some specific sources of professional literature, INCLUDING what you learned from such readings and how what you learned affected development/revision of your school improvement plan.

Click here to edit your information for the above activity.

ASSIST IN WRITING/REVISING THE SCHOOL IMPROVEMENT PLAN: Discuss what you did, specifically, to assist in writing/revising the school improvement plan.

Click here to edit your information for the above activity.

FACILITATE SUBMITTAL OF PLAN IN A TIMELY FASHION: Discuss what you did, specifically, to facilitate submittal of the school improvement plan in a timely fashion, including typing, proofreading, editing, copying, presenting the complete plan to various audiences, and getting the plan to the appropriate individuals on time.

Click here to edit your information for the above activity.

**Total Hours:** 157 **Total CRUs:** 78

10



### Click "Logout."

